

Sri Guru Harkrishan Model School

(Recognised Unaided Minority School)
Tagore Garden Extn., New Delhi-110027
Ph. : 011-35818964, 8595518799

ALMANAC 2024-2025

Student's Name :

Father's Name :

Class : Section : Roll No. :

Admn. No. :

Date of Birth :

Address :

.....

Tel. No. : Mob. No. :

PERSONAL MEMO
(Statement to be made by Parents)

1. Name of the student :
2. Class : Section :
3. Admission No. : Date of Admission :
4. Height : Weight : Blood Group :
5. Date of Birth :
6. Home Address & Telephone No. :
.....
.....
7. Sister/Brother, if studying in this school
Name : Class & Sec. :
Name : Class & Sec. :
Name : Class & Sec. :
8. Father's Name :
Occupation :
Father's Office Address :
..... Phone No. :
9. Mother's Name :
Occupation :
Father's Office Address :
..... Phone No. :
10. Pvt. Driver's Name & Mobile No. :

I have read the rules of the school as contained in the Almanac and agree to abide by them.

Father : _____

Signature of :

Mother : _____

PERSONAL MEMO
(Statement to be made by Parents)

1. Name of the student :
2. Class : Section :
3. Admission No. : Date of Admission :
4. Height : Weight : Blood Group :
5. Date of Birth :
6. Home Address & Telephone No. :
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7. Sister/Brother, if studying in this school
Name : Class & Sec. :
Name : Class & Sec. :
Name : Class & Sec. :
8. Father's Name :
Occupation :
Father's Office Address :
..... Phone No. :
9. Mother's Name :
Occupation :
Father's Office Address :
..... Phone No. :
10. Pvt. Driver's Name & Mobile No. :

I have read the rules of the school as contained in the Almanac and agree to abide by them.

Father : _____

Signature of :

Mother : _____

SPECIAL INFORMATION ABOUT THE SCHOOL

A. School Directory

School Reception : 011-35818964, 8595518799
Email : sghms_1978@yahoo.com
Website : <https://sghmsdelhi.com>

B. Visiting Days/Hours

V. Principal : All Working days (with Prior Appointment)
8:30 am to 9:00 am
1:00 pm to 2:00 pm

C. School Working Hours

1. **For Nursery & KG** (All Saturdays off)
8:30 am to 1:00 pm
2. **For I** (All Saturdays off)
8:00 am to 1:20 pm
3. **For II to IV** (2nd and 4th Saturdays off)
8:00 am to 1:20 pm
4. **For V to X** (2nd and 4th Saturdays off)
8:00 am to 2:00 pm
5. **For Teachers**
7:45 am to 2:15 pm
6. **School Office**
7:30 am to 2:30 pm (Public Dealing 8:00 am to 12:30 pm)
7. **School Bank** - Punjab and Sind Bank, D-Block, Tagore Garden Extension, New Delhi-110027

NOTE

- Parent must open the School website on regular basis, as important circular from DOE, School and all other vital information regarding School activities, functions etc. will be shared on the website.
- Students are expected to reach the School 10 minutes before the scheduled time.
- The School gates will be open at 7:30 am No student is allowed to come before this time.
- The gates will be closed at 8:00 am (except for Nursery, K.G. & I) and entry will not be allowed thereafter for the students.

FOREWORD

In modern times the school has become the most important tool for formal education but the home yields a powerful influence on children in moulding their personalities. Both teachers and parent/guardians are equally responsible for the education of the child so that maximum co-operation between the parents and the school authorities is desired to secure all round development of the ward. For this, Almanac is the best link between the teachers and the parents / guardians. The parents are requested to go through it carefully and make a daily check of the homework given to the child and done by him/her by signing the Almanac at the appropriate place. They are also requested to offer their suggestions on the pages meant for the purpose.

At SGHMS, our aim is to bring out the best body, mind and soul not only in the students but also the teaching fraternity. We realize that every person is a unique individual and requires his/her potential to be developed to the optimum level. The thirst is not only for academics but also other facets that make a well balanced personality such as regard for one's culture, values, family and society. Our sincere efforts aim to encourage our students to give expressions to their thoughts and bring out their latent talents. We hope it will strike a chord to help both students and teachers for finding greater meaning in their lives.

It is hoped that the parents will extend their full co-operation in the joint venture of educating the young ones.

V. Principal

INTRODUCTION

Education is a process of growing up and development of one's faculties. It is the shaping up the individual's personality through physical, emotional, intellectual and spiritual development. The purpose of Education is to teach students their duties towards countrymen, community society and country at large.

Sri Guru Harkrishan Model School is a minority (Sikh) Educational Institution covered under Article (30) of the Constitution of India. It aims to achieve its objective and provide its students a vast and matchless range of various activities.

ACADEMICS

The School curriculum upto 8th class is based on the recommendation of NCERT & Directorate of Education, Delhi. The medium of instructions is English.

The syllabus and the course of studies offered to class IX and X are as per CBSE guidelines.

OUR VISION OF EDUCATION

The Institute from the beginning has developed a profound consciousness that education prepares the youth for his/her future career and thus develops a well balanced personality for the good of the society and for the promotion of a better world where love, fellowship and service prevails. In other words we try our best that they would become agents of change for a just society. We make constant and careful endeavour to:

1. Inculcate in them a sense of value.
2. Cultivate in them love and appreciation for their culture and tradition.
3. Foster in them social awareness.
4. Impart quality education through a well designed curriculum and modern teaching methodologies.
5. Make learning a delightful experience for young learners, in a highly conducive and competitive academic environment.
6. Inculcate among the students, a sense of discipline, devotion, dedication and team spirit.
7. Explore each student's inherent talent, inspire and encourage him /her to be an achiever in his / her own way.
8. Kindle the imagination of young scholars through varied activities, structured to bring out best of each student as a stepping stone to Self Reliance, Self Confidence and Self Esteem.
9. Promote students participation in games and sports to meet their psycho-dynamic requirements, ensure their physical fitness and to develop qualities of team efforts and leadership among them.

10. Seek purposive involvement of parents, as co-partners in the process of quality education and perfect grooming of a child.

Our sole aim is not only to provide knowledge in terms of books and syllabus but aims at the student's mental, moral, emotional, psychological and spiritual development and thereby, prepare them as responsible citizen of tomorrow. And project them as ambassadors for a change, better world, committed to global peace, protection of environment, gender equality and preservation of the rich cultural heritage.

ADMISSION POLICY

Applications for registration and admission are accepted in the month of December or as per the directions issued by the Director of Education, but registration does not guarantee the admission.

Admission and assignment to a particular section of the class is reserved entirely to school authorities. Admissions are as per the guidelines of the Directorate of Education.

The application for registration/admission form shall be accompanied by the photocopies of documents like child's date of birth certificate, Aadhar Card/Residence Proof, Caste Certificate, Transfer Certificate etc. The documents in original to be shown at the time of admission. We accept the date of birth certificate issued by Municipal Corporation or Anchal Panchayat. Hospital certificate will not be accepted. A student coming from an affiliated and recognised school should produce a T.C. counter signed by the Directorate of Education with a clear mention of date of birth. Date of birth and name once registered will not be altered. A child must be 3+ by 31st March of that year for admission into Pre-School (Nursery) class, 4+ by 31st March for Pre-Primary, 5+ by 31st March for First and so on.

Parents must declare that the address of the residence, as indicated in the application where from the child will be going to school is correct. Our school has been following neighbourhood policy, if they shift their residence beyond the area decided by Management of S.G.H.M. School, it will be within its right to revoke and cancel the admission of their ward after completing the Academic Session.

SCHOOL OFFICE HOURS

The office will remain open on all working days (except Second & Fourth Saturdays and public holidays) from 7:30 am to 2:30 pm but public dealings will be from 8:00 am to 12:00 Noon only. The admission number of the student should be mentioned clearly in case of any communication with the office. Certificates of any kind will be issued only on / after the third working day following the submission of application.

PARENT TEACHER MEETING

Parent Teacher Meeting are held 4-5 times in an Academic Session. The classes will be off for the students on that day but they will come along with their parents in proper school uniform according to the time schedule given to them by their respective class teachers. Parents are requested to make it a point to attend the same for the benefit of their ward.

FEES

Please refer to the Fee Booklet of Sri Guru Harkrishan Model School, D-Block Tagore Garden Extn., New Delhi-110027 for the Session 2024-2025.

SUMMER UNIFORM (APRIL TO NOVEMBER)

Nursery & K.G

Boys

1. White shirt with yellow checked collar.
2. Yellow checked shorts with Bib Gallace with the school monogram.
3. Yellow socks and Black Velcro shoes.
4. White Patka for Sikh boys and white scarf for Non-Sikh boys.

Girls

1. Yellow checked tunic with the school monogram.
2. White shirt with yellow check collar.
3. Yellow socks and Black shoes with buckles.
4. White scarf and Yellow satin ribbons.

I to X

Boys

1. Navy Blue Checked Half sleeves shirt with the school monogram for classes I to X.
2. Navy Blue shorts for classes I to V. Navy Blue trousers for classes VI to X.
3. Navy Blue Belt with two maroon stripes and the school monogram.
4. Navy Blue socks with two maroon stripes and a sky blue stripe in between.
5. Navy Blue neck tie with the school monogram.
6. Black Bata shoes with laces for classes III to X and Black Velcro shoes for classes I & II.
7. Navy Blue Patkas for classes I to VI and Navy Blue Turbans with black under turban for classes VII to X.
8. Navy Blue scarf for Non-Sikh students.
9. Sports Uniform.

Girls

1. Navy Blue Half sleeves shirt with the school Monogram and Navy blue Skirt (divider) for classes I to V.
2. Navy Blue Checked Kameez, Navy Blue Salwar and Dupatta for classes VI to X.
3. Navy Blue socks with two maroon stripes and a sky blue stripe in between.
4. Black shoes with buckles.
5. Navy Blue Belt with two maroon stripes and the school monogram for classes I to V.
6. Navy Blue neck tie with the school monogram for classes I to V.
7. Navy Blue ribbons.
8. Sports Uniform.

WINTER UNIFORM (DECEMBER TO MARCH)

Nursery & K.G

1. White Full sleeves shirt with the school monogram.
2. Grey woollen trousers.
3. Red Jacket with the school monogram.
4. Grey woollen socks with two maroon stripes.
5. Black Velcro shoes for boys and Black shoes with buckles for girls.
6. Maroon Patka for Sikh boys and maroon scarf for girls and Non-Sikh boys.
7. Maroon satin ribbons for girls.

8. Maroon pullover with two off white colour stripes on the neck with the school monogram.

I to X

Boys

1. Navy Blue checked Full sleeves shirt with the school monogram for classes I to X.
2. Grey woollen trousers for classes I to X.
3. Navy Blue Patkas for classes I to VI and Navy Blue Turbans for classes VII to X with Black under turban.
4. Navy Blue pullover with two sky blue stripes on the neck with the school monogram for classes I to X.
5. Navy Blue Blazer with the school monogram for classes I to X.
6. Grey woollen socks with two maroon stripes.
7. Black shoes with laces (Bata school shoes) for classes III to X, Black Velcro Shoes for classes I & II.
8. Navy Blue Belt with two maroon stripes and the school monogram.
9. Navy Blue neck tie with the school monogram.
10. Navy Blue scarf for Non-Sikh Boys.
11. Sports Uniform.

Girls

1. Navy Blue checked Full sleeves shirt with the school monogram and grey woollen trousers for classes I to V.
2. Navy Blue checked Kameez, Navy Blue Salwar and Dupatta for classes VI to X.
3. Navy Blue pullover with two sky blue stripes on the neck with the school monogram for classes I to X.
4. Navy Blue Blazer with the school monogram for classes I to X.
5. Grey woollen socks with two maroon stripes.
6. Navy Blue belt with two maroon stripes and the school monogram. Navy Blue Neck tie with the school monogram for classes I to V.
7. Black shoes with buckles. (Bata School Shoes).
8. Navy blue ribbons.
9. Sports Uniform.

EXAMINATION

To assess the progress of each student in various subjects & to facilitate an intense study of all the subjects we have a semesterized system for classes Nursery to X.

CLASS

Nursery-Class II

Term I
2 Unit Tests & Activities

Term II
2 Unit Tests & Activities

III-VIII

Term I
Periodic Test I
Internal Assessment Activities
Mid Term

Term-II
Periodic Test II
Internal Assessment Activities
Annual Examination

IX & X

Examination will be conducted as per the CBSE guidelines.

III-V Syllabus of Classes-III to V will be separate for both the terms. Mid Term Examination will be out of the syllabus of the First Term. Annual Examination will be from the Syllabus of Second Term only.

VI-X Mid Term Examination will be out of the syllabus of the First Term. Annual Examination will be out of the whole syllabus covered in First Term & Second Term.

PROMOTION POLICY

The General Criteria for promotion is that a pupil has grasped the subject matter of his/her present class sufficiently to follow the subject in the higher Classes. Continuous assessment of daily application of work and discipline will be taken into account for promotion to the next class. The minimum passing marks in each subject will be 33%. If a student of Class V & VIII fails to attain 33% marks in each subject will be eligible for Re-Examination in all the failing subjects. A student who could not pass the Re-Examination or does not appear in the Re-Examination will be placed under Essential Repeat (ER) and will be held back in the same class during the next session. According to the CBSE & DOE norms it is mandatory for all the students to have 75% attendance during the academic session, failing which he/she will not be eligible to appear in examination (Mid Term & Annual Examination). Marks for the attendance will be allotted and added in the Internal Examination according to the Table given below, as per the DOE guidelines vide their Order number DE 5/2/212/Exam/16-17/Part-1/717-727 dated 7/10/2022.

Student's Attendance - Total Marks-5

| Attendance Range in Percentage | Marks |
|--------------------------------|-------|
| 96-100 | 5 |
| 91-95 | 4 |
| 86-90 | 3 |
| 81-85 | 2 |
| 76-80 | 1 |
| Upto 75 | NIL |

The promotion cannot be claimed as a matter of right but it is given on the basis of cumulative result of the test conducted at various stages in each subject. It is compulsory to secure passing marks in the Divinity Subject.

SCHOOL RULES & REGULATION - PART I - WHAT TO DO...

- * Students must come to school in proper neat and tidy school uniform with well polished shoes.
- * Students must observe punctuality and regularity in attendance and arrive at the school before the bell is rung.
- * In case of late arrival or absence, students, must bring a written explanation from the parents in the Almanac. Student's name will be struck off the roll if he or she is absent without leave for two weeks.
- * Obey the class leader/monitor in the absence of a teacher, to help in maintaining discipline and order.
- * All students should maintain peace and tranquility in classrooms for reasons of academic ambience.
- * **Sikh students are not allowed to cut or trim their hair, if found, strict action will be taken against him/her.**
- * **Sikh boys must wear turban from class VII onwards.**
- * In case a student finds an unclaimed article within the school premises, the same should be handed over to the class teacher.

- * Students should take proper care of their uniform, books and other articles. School will not be responsible for any loss or damage.
- * In case a student observes someone damaging any school property, it should be brought to the notice of the class teacher or the V. Principal.
- * Students are expected to keep the classroom and the school campus neat and clean and all their belongings in a tidy manner.
- * Since Sri Guru Harkrishan Model School is a Co-ed school, students are expected to behave well and bring a good name to the school as a whole and protect its social reputation.
- * Students are expected to behave in a courteous manner. They should address their teachers with due respect and politeness.
- * Students should be encouraged to take part in extra curricular activities as grades will be awarded for the same.
- * Once back home, attend to your home-work, assignments given by the subject teachers.

SCHOOL RULES & REGULATION - PART II

WHAT NOT TO DO.....

- * As per Traffic Rules (Motor Vehicles Act) students below 18 years are not permitted to drive vehicles and it is very risky on Delhi roads which almost leads to fatal accidents. No student is allowed to come to the school on a self-driven two wheeler or a car, if found the vehicles will be impounded by the School Authorities.
- * No student will break any norms in terms of turn out, uniform and personal hygiene.
- * Students are advised not to neglect home work, assignments etc for their own sake.
- * Students should not be irregular in attendance, or misbehave with any teacher or student, as such acts could justify dismissal from the school.
- * Parents are not allowed to see their children during the school hours without permission of the V.Principal.
- * Children who are ill should not be sent to school to attend the class, or take the tests.
- * Students should not be found carrying money or costly articles such as, electronic toys, video games, cameras, smart watches etc to the school.
- * Carrying cell phones to the school is totally prohibited.
- * Girl students are prohibited from wearing any kind of jewellery like golden, silver or artificial.
- * **Girl Students should desist from applying mehendi or other make up.**
- * Students should not leave the school premises during school hours without a sound reason and the prior permission of the Co-ordinator/V.Principal.
- * Students should not scratch or make any mark on desk, walls or doors of the school. Any damage done to the school property will be remitted by the offender.

NOTE TO THE PARENTS

1. **Personal memo page in duplicate should be carefully filled in by the parents at the beginning of Academic Session. Change of residence and telephone number or any other information should be notified to the school immediately.**
2. Parents are requested to look into the school Almanac of the child daily. Remarks made in the Almanac should be seen, counter- signed and reply the notes regularly. Children should be sent regularly and punctually to the school in **neat and clean proper school uniform**. Please see that your ward notes the homework daily in his / her Almanac.
3. If your child is not assigned homework for some time, the V. Principal should be contacted.
4. Private tuitions are discouraged in the school. The school teacher is not allowed to give tuitions to the students of this school. Parents should guide and coach their ward regularly.
5. Do not criticize the teacher/school in the presence of your child. If you have a legitimate complaint, meet the V. Principal without fear of reprisal.
6. Teach your child dignity of work. He should be taught to keep his bag and room tidy, polish his own shoes, carry his own bag etc.

7. As the medium of instruction is English, children should be helped to follow their classes easily by a certain amount of regular conversation in a cultural manner in this language at home.
8. Ensure that your ward does his/her work independently.
9. Make sure that your ward reaches school by 7:50 am.
10. Please see that you have deposited monthly fee of your ward in time.
11. **Habitual late comers will be marked absent, fined and even sent back home. Students short of 75% attendance will not be allowed to take examination. Their name can also be struck off the rolls.**
12. **Cultivate the habit of reading in him/her, give him/her good books and occasionally see what type of books he/she reads.**
13. **Parents of Sikh students should wear turban whenever they visit the school to encourage their ward/wards to do the same, as they are the role model for them.**
14. **Please ensure that your ward carries his/her lunch with him/her as no lunch will be accepted in between the School hours.**
15. **If your ward is on Medical Leave, the Medical Certificate along with Fitness Certificate should be submitted after recovery. The Medical Certificate and Fitness Certificate should be of MBBS Doctor.**
16. **Once the child enters the School thereafter no half day or short leave will be granted.**

OUR EXPECTATIONS FROM STUDENTS

You are the treasure of your family. Your Parents, Teachers, Management and the Government, all contribute to your growth. So, remember that you are indebted to all of them and you have a duty to learn and grow up to their expectations. Remember that you are studying for yourself and study has to be useful for you, your society and country.

1. Take a pledge that you will follow the rules and regulations of the school.
2. Study the lessons regularly before coming to school.
3. Do your homework regularly.
4. Improve the reading habit. Read the text books daily for at least two hours and other good books for one hour.
5. Maintain discipline in the class and School.
6. In the school premises, walk briskly and speak in low voice.
7. Maintain silence whenever you go out of class for any activity or sports period. Use class out pass when you leave the class for personal needs.
8. Obey your teachers and monitors and be loving and helpful to all the students.
9. Take care of your belongings.
10. Be disciplined in school, as well as outside the school.
11. Make punctuality and regularity in attendance a habit.
12. Come to school in a presentable way i.e in proper neat and clean uniform.
13. Be polite to all the teachers and staff. Do not be revengeful be harmonious

EXAMINATION SCHEDULE 2024-25

Nursery & K.G.

TERM-I

Unit Test-I

| Date | Month | Day | Nursery | K.G. |
|------------|--------|--------|---------|---------|
| 12.07.2024 | July | Friday | EVS | EVS |
| 19.07.2024 | July | Friday | English | English |
| 26.07.2024 | July | Friday | Hindi | Hindi |
| 02.08.2024 | August | Friday | Maths | Maths |

| | | | | |
|------------|--------|-----------|----------|----------|
| 28.08.2024 | August | Wednesday | GK | GK |
| 29.08.2024 | August | Thursday | Art | Art |
| 30.08.2024 | August | Friday | Divinity | Divinity |

Unit Test-II

| | | | | |
|------------|-----------|--------|---------|---------|
| 06.09.2024 | September | Friday | EVS | EVS |
| 13.09.2024 | September | Friday | English | English |
| 20.09.2024 | September | Friday | Hindi | Hindi |
| 27.09.2024 | September | Friday | Maths | Maths |

TERM-II

Unit Test-III

| | | | | |
|------------|----------|----------|---------|---------|
| 05.12.2024 | December | Thursday | EVS | EVS |
| 13.12.2024 | December | Friday | English | English |
| 20.12.2024 | December | Friday | Hindi | Hindi |
| 26.12.2024 | December | Thursday | Maths | Maths |

| | | | | |
|------------|----------|--------|----------|----------|
| 21.02.2025 | February | Friday | GK | GK |
| 24.02.2025 | February | Monday | Art | Art |
| 28.02.2025 | February | Friday | Divinity | Divinity |

Unit Test-IV

| | | | | |
|------------|-------|-----------|---------|---------|
| 03.03.2025 | March | Monday | EVS | EVS |
| 07.03.2025 | March | Friday | English | English |
| 10.03.2025 | March | Monday | Hindi | Hindi |
| 12.03.2025 | March | Wednesday | Maths | Maths |

Note :-

- * The Exams for Art, Divinity & GK will be held in zero period. Thereafter, regular classes will be conducted.
- * No student will be granted leave after the Unit Test.

NURSERY & KG

| Subject | UT 1 | Teacher's/Parent's Sign | UT 2 | Teacher's/Parent's Sign | UT 3 | Teacher's/Parent's Sign | UT 4 | Teacher's/Parent's Sign |
|---------|------|----------------------------|------|----------------------------|------|----------------------------|------|----------------------------|
| English | | | | | | | | |
| Hindi | | | | | | | | |
| Maths | | | | | | | | |
| EVS | | | | | | | | |

I to II
TERM-I
Unit Test-I

| Date | Month | Day | I | II |
|------------|--------|--------|---------|---------|
| 05.07.2024 | July | Friday | Hindi | Maths |
| 12.07.2024 | July | Friday | EVS | English |
| 19.07.2024 | July | Friday | Punjabi | Hindi |
| 26.07.2024 | July | Friday | Maths | EVS |
| 02.08.2024 | August | Friday | English | Punjabi |

| | | | | |
|------------|--------|-----------|----------|----------|
| 27.08.2024 | August | Tuesday | Computer | GK |
| 28.08.2024 | August | Wednesday | Divinity | Divinity |
| 29.08.2024 | August | Thursday | GK | Computer |
| 30.08.2024 | August | Friday | Art | Art |

Unit Test-II

| | | | | |
|------------|-----------|---------|---------|---------|
| 03.09.2024 | September | Tuesday | Hindi | Maths |
| 06.09.2024 | September | Friday | EVS | English |
| 13.09.2024 | September | Friday | Punjabi | Hindi |
| 20.09.2024 | September | Friday | Maths | EVS |
| 27.09.2024 | September | Friday | English | Punjabi |

TERM-II

Unit Test-III

| | | | | |
|------------|----------|----------|---------|---------|
| 05.12.2024 | December | Thursday | English | Punjabi |
| 13.12.2024 | December | Friday | Maths | EVS |
| 20.12.2024 | December | Friday | Punjabi | Hindi |
| 26.12.2024 | December | Thursday | EVS | English |
| 30.12.2024 | December | Monday | Hindi | Maths |

| | | | | |
|------------|----------|-----------|----------|----------|
| 24.02.2025 | February | Monday | GK | Computer |
| 25.02.2025 | February | Tuesday | Divinity | Divinity |
| 26.02.2025 | February | Wednesday | Computer | GK |
| 27.02.2025 | February | Thursday | Art | Art |

Unit Test-IV

| | | | | |
|------------|-------|-----------|---------|---------|
| 03.03.2025 | March | Monday | English | Punjabi |
| 05.03.2025 | March | Wednesday | Punjabi | EVS |
| 07.03.2025 | March | Friday | Maths | English |
| 10.03.2025 | March | Monday | EVS | Hindi |
| 12.03.2025 | March | Wednesday | Hindi | Maths |

Note :-

* The Exams for Art, Divinity, Computer & GK will be held in zero period. Thereafter, regular classes will be conducted.

* No student will be granted leave after the Unit Test.

EXAMINATION SCHEDULE 2024-25

III to V TERM-I Periodic Test-I

| Date | Month | Day | III | IV | V |
|------------|--------|--------|---------|---------|-----------|
| 05.07.2024 | July | Friday | English | EVS | Hindi |
| 12.07.2024 | July | Friday | Punjabi | Maths | S.Science |
| 19.07.2024 | July | Friday | Hindi | English | Punjabi |
| 26.07.2024 | July | Friday | EVS | Hindi | Maths |
| 02.08.2024 | August | Friday | Maths | Punjabi | Science |
| 09.08.2024 | August | Friday | - | - | English |

Mid Term Examination (Minor Subjects)

| | | | | | |
|------------|-----------|---------|----------|----------|----------|
| 02.09.2024 | September | Monday | GK | Computer | Divinity |
| 03.09.2024 | September | Tuesday | Art | Art | Art |
| 06.09.2024 | September | Friday | Divinity | GK | Computer |
| 09.09.2024 | September | Monday | Computer | Divinity | GK |

(Major Subjects)

| | | | | | |
|------------|-----------|----------|---------|---------|------------|
| 13.09.2024 | September | Friday | Punjabi | Hindi | English |
| 17.09.2024 | September | Tuesday | Maths | English | S. Science |
| 19.09.2024 | September | Thursday | - | - | Hindi |
| 21.09.2024 | September | Saturday | English | Maths | Science |
| 24.09.2024 | September | Tuesday | EVS | Punjabi | Maths |
| 26.09.2024 | September | Thursday | Hindi | EVS | Punjabi |

Note :-

- * The Exams for Art, Divinity, Computer & GK will be held in zero period. Thereafter, regular classes will be conducted.
- * No student will be granted leave after the exams.

EXAMINATION SCHEDULE 2024-25

III to V TERM-II Periodic Test-II

| Date | Month | Day | III | IV | V |
|------------|----------|----------|---------|---------|-----------|
| 08.11.2024 | November | Friday | EVS | Maths | English |
| 14.11.2024 | November | Thursday | Hindi | Punjabi | Science |
| 22.11.2024 | November | Friday | English | EVS | Maths |
| 29.11.2024 | November | Friday | Punjabi | Hindi | S.Science |
| 05.12.2024 | December | Thursday | Maths | English | Hindi |
| 13.12.2024 | December | Friday | - | - | Punjabi |

Annual Examination (Minor Subjects)

| | | | | | |
|------------|----------|-----------|----------|----------|----------|
| 21.02.2025 | February | Friday | Divinity | GK | Computer |
| 24.02.2025 | February | Monday | Computer | Divinity | GK |
| 26.02.2025 | February | Wednesday | GK | Computer | Divinity |
| 27.02.2025 | February | Thursday | Art | Art | Art |

(Major Subjects)

| | | | | | |
|------------|-------|----------|-------|---------|---------|
| 01.03.2025 | March | Saturday | Maths | EVS | Maths |
| 03.03.2025 | March | Monday | - | - | English |
| 04.03.2025 | March | Tuesday | Hindi | Punjabi | - |

| | | | | | |
|------------|-------|-----------|---------|---------|-----------|
| 05.03.2025 | March | Wednesday | - | - | Punjabi |
| 07.03.2025 | March | Friday | English | Maths | Science |
| 10.03.2025 | March | Monday | EVS | Hindi | S.Science |
| 13.03.2025 | March | Thursday | Punjabi | English | Hindi |

Note :-

* The Exams for Art, Divinity, Computer & GK will be held in zero period. Thereafter, regular classes will be conducted.

* No student will be granted leave after the exams.

**SCHOLASTIC ASSESSMENT RECORD
III & IV**

| Subject | Periodic Test I | Teacher's/ Parent's Sign | Mid Term | Teacher's/ Parent's Sign | Periodic Test 2 | Teacher's/ Parent's Sign |
|----------------|------------------------|---|-----------------|---|------------------------|---|
| English | | | | | | |
| Hindi | | | | | | |
| Maths | | | | | | |
| Punjabi | | | | | | |
| EVS | | | | | | |

**SCHOLASTIC ASSESSMENT RECORD
V**

| Subject | Periodic Test I | Teacher's/ Parent's Sign | Mid Term | Teacher's/ Parent's Sign | Periodic Test 2 | Teacher's/ Parent's Sign |
|----------------|------------------------|---|-----------------|---|------------------------|---|
| English | | | | | | |
| Hindi | | | | | | |

Maths

Science

Punjabi

S.Science

EXAMINATION SCHEDULE 2024-25

VI to VIII TERM-I Periodic Test-I

| Date | Month | Day | VI | VII | VIII |
|------------|--------|--------|-----------|-----------|-----------|
| 05.07.2024 | July | Friday | English | Science | Maths |
| 12.07.2024 | July | Friday | Science | Hindi | Punjabi |
| 19.07.2024 | July | Friday | Maths | English | Science |
| 26.07.2024 | July | Friday | Hindi | Maths | S.Science |
| 02.08.2024 | August | Friday | S.Science | Punjabi | English |
| 09.08.2024 | August | Friday | Punjabi | S.Science | Hindi |

Mid Term Examination (Minor Subjects)

| | | | | | |
|------------|-----------|-----------|----------|----------|----------|
| 07.09.2024 | September | Saturday | Computer | GK | Divinity |
| 09.09.2024 | September | Monday | GK | Divinity | Computer |
| 11.09.2024 | September | Wednesday | Divinity | Computer | GK |
| 12.09.2024 | September | Thursday | Art | Art | Art |

(Major Subjects)

| | | | | | |
|------------|-----------|-----------|-----------|-----------|-----------|
| 16.09.2024 | September | Monday | Science | Punjabi | English |
| 18.09.2024 | September | Wednesday | Maths | Hindi | S.Science |
| 20.09.2024 | September | Friday | Punjabi | English | Science |
| 23.09.2024 | September | Monday | Hindi | S.Science | Maths |
| 25.09.2024 | September | Wednesday | English | Science | Punjabi |
| 27.09.2024 | September | Friday | S.Science | Maths | Hindi |

Note :-

- * The Exams for Art, Divinity, Computer & GK will be held in zero period. Thereafter, regular classes will be conducted.
- * No student will be granted leave after the exams.

EXAMINATION SCHEDULE 2024-25

VI to VIII TERM-II Periodic Test-II

| Date | Month | Day | VI | VII | VIII |
|------------|----------|--------|-----------|---------|---------|
| 08.11.2024 | November | Friday | Hindi | English | Maths |
| 18.11.2024 | November | Monday | S.Science | Science | English |
| 22.11.2024 | November | Friday | Punjabi | Hindi | Science |

| | | | | | |
|------------|----------|--------|---------|-----------|-----------|
| 29.11.2024 | November | Friday | English | Maths | Hindi |
| 02.12.2024 | December | Monday | Science | S.Science | Punjabi |
| 09.12.2024 | December | Monday | Maths | Punjabi | S.Science |

**Annual Examination
(Minor Subjects)**

| | | | | | |
|------------|----------|-----------|----------|----------|----------|
| 17.02.2025 | February | Monday | Computer | GK | Divinity |
| 21.02.2025 | February | Friday | GK | Divinity | Computer |
| 24.02.2025 | February | Monday | Divinity | Computer | GK |
| 26.02.2025 | February | Wednesday | Art | Art | Art |

(Major Subjects)

| | | | | | |
|------------|----------|-----------|-----------|-----------|-----------|
| 28.02.2025 | February | Friday | Science | Maths | S.Science |
| 03.03.2025 | March | Monday | English | S.Science | Science |
| 05.03.2025 | March | Wednesday | Punjabi | Hindi | Punjabi |
| 07.03.2025 | March | Friday | Hindi | Punjabi | English |
| 10.03.2025 | March | Monday | Maths | English | Maths |
| 13.03.2025 | March | Thursday | S.Science | Science | Hindi |

Note :-

* The Exams for Art, Divinity, Computer & GK will be held in zero period. Thereafter, regular classes will be conducted.

* No student will be granted leave after the exams.

**SCHOLASTIC ASSESSMENT RECORD
VI to VIII**

| Subject | Periodic Test I | Teacher's/ Parent's Sign | Mid Term | Teacher's/ Parent's Sign | Periodic Test 2 | Teacher's/ Parent's Sign |
|------------------|----------------------------|---|---------------------|---|----------------------------|---|
| English | | | | | | |
| Hindi | | | | | | |
| Maths | | | | | | |
| Science | | | | | | |
| Punjabi | | | | | | |
| S.Science | | | | | | |

EXAMINATION SCHEDULE 2024-25

IX & X

Periodic Test-I

| Date | Month | Day | IX | X |
|------------|-------|-----------|-----------|-----------|
| 05.07.2024 | July | Friday | Maths | S.Science |
| 06.07.2024 | July | Saturday | English | Hindi |
| 08.07.2024 | July | Monday | Science | Maths |
| 09.07.2024 | July | Tuesday | Punjabi | English |
| 10.07.2024 | July | Wednesday | S.Science | Science |
| 11.07.2024 | July | Thursday | Hindi | Punjabi |

Mid Term Examination

(Minor Subjects)

| | | | | |
|------------|-----------|---------|----------|----------|
| 02.09.2024 | September | Monday | Computer | Divinity |
| 03.09.2024 | September | Tuesday | Divinity | Computer |

(Major Subjects)

| | | | | |
|------------|-----------|-----------|-----------|-----------|
| 07.09.2024 | September | Saturday | S.Science | Maths |
| 09.09.2024 | September | Monday | Hindi | Science |
| 11.09.2024 | September | Wednesday | English | Punjabi |
| 13.09.2024 | September | Friday | Maths | Hindi |
| 16.09.2024 | September | Monday | Science | S.Science |
| 18.09.2024 | September | Wednesday | Punjabi | English |

Periodic Test-II

| | | | | |
|------------|----------|-----------|-----------|-----------|
| 06.11.2024 | November | Wednesday | S.Science | Maths |
| 07.11.2024 | November | Thursday | Hindi | Punjabi |
| 08.11.2024 | November | Friday | Punjabi | English |
| 11.11.2024 | November | Monday | Maths | Science |
| 12.11.2024 | November | Tuesday | English | Hindi |
| 13.11.2024 | November | Wednesday | Science | S.Science |

Periodic Test-III

| | | | | |
|------------|---------|-----------|----------------|---|
| 15.01.2025 | January | Wednesday | Science | - |
| 16.01.2025 | January | Thursday | Maths | - |
| 17.01.2025 | January | Friday | Punjabi | - |
| 18.01.2025 | January | Saturday | Social Science | - |
| 20.01.2025 | January | Monday | Hindi | - |
| 21.01.2025 | January | Tuesday | English | - |

Note :-

- * The Exams for Computer & Divinity will be held in zero period. Thereafter, regular classes will be conducted.
- * No student will be granted leave after the exams.

EXAMINATION SCHEDULE 2024-25

IX

Annual Examination

(Minor Subjects)

| | | | |
|------------|----------|--------|----------|
| 17.02.2025 | February | Monday | Computer |
| 21.02.2025 | February | Friday | Divinity |

(Major Subjects)

| | | | |
|------------|----------|-----------|----------------|
| 24.02.2025 | February | Monday | Science |
| 26.02.2025 | February | Wednesday | Hindi |
| 28.02.2025 | February | Friday | Punjabi |
| 04.03.2025 | March | Tuesday | Social Science |
| 06.03.2025 | March | Thursday | English |
| 11.03.2025 | March | Tuesday | Maths |

X

1st PRE-BOARD EXAMINATION

| Date | Month | Day | Subject |
|------------|----------|-----------|----------------|
| 11.12.2024 | December | Wednesday | Maths |
| 13.12.2024 | December | Friday | Social Science |
| 16.12.2024 | December | Monday | English |
| 18.12.2024 | December | Wednesday | Hindi |
| 20.12.2024 | December | Friday | Punjabi |
| 23.12.2024 | December | Monday | Science |

2nd PRE-BOARD EXAMINATION

| | | | |
|------------|---------|-----------|----------------|
| 16.01.2025 | January | Thursday | Science |
| 18.01.2025 | January | Saturday | Punjabi |
| 20.01.2025 | January | Monday | Maths |
| 22.01.2025 | January | Wednesday | Social Science |
| 24.01.2025 | January | Friday | Hindi |
| 27.01.2025 | January | Monday | English |

1. Practical Exam of Science & Maths for Class IX will be held on 3rd & 4th February, 2025 respectively.
2. Practical Exam of Science & Maths for Class X will be held on 6th & 8th January, 2025 respectively.

SCHOLASTIC ASSESSMENT RECORD

IX

| Subject | Periodic Test I | Teacher's/ Parent's Sign | Mid Term | Teacher's/ Parent's Sign | Periodic Test 2 | Teacher's/ Parent's Sign | Periodic Test 3 | Teacher's/ Parent's Sign |
|---------|-----------------|--------------------------|----------|--------------------------|-----------------|--------------------------|-----------------|--------------------------|
|---------|-----------------|--------------------------|----------|--------------------------|-----------------|--------------------------|-----------------|--------------------------|

English

Hindi

Maths

Science

Punjabi

S.Science

SCHOLASTIC ASSESSMENT RECORD X

| Subject | Periodic Test I | Teacher's / Parent's Sign | Mid Term | Teacher's / Parent's Sign | Periodic Test 2 | Teacher's Parent's Sign | Pre Board I | Teacher's/ Parent's Sign | Pre Board 2 | Teacher's/ Parent's Sign |
|------------------|----------------------------|--|---------------------|--|----------------------------|--|----------------------------|---|----------------------------|---|
| English | | | | | | | | | | |
| Hindi | | | | | | | | | | |
| Maths | | | | | | | | | | |
| Science | | | | | | | | | | |
| Punjabi | | | | | | | | | | |
| S.Science | | | | | | | | | | |

DATES AT A GLANCE

Mid Term Examination September, 2024

Annual Examination February, 2025

VACATIONS

| | |
|----------------|---|
| New Session | 01.04.2024 |
| Summer Break | Nursery to V 16.05.2024 to 30.06.2024 VI to X 01.06.2024 to 30.06.2024 |
| School Re-open | 01.07.2024 |
| Autumn Break | 10.10.2024 to 13.10.2024 |
| School Re-open | 14.10.2024 |
| Winter Break | 01.01.2025 to 12.01.2025 |
| School Re-open | 13.01.2025 |

HOLIDAYS LIST 2024-25

| S.No. | Date | Day | Holiday |
|-------|-------------------------------|-----------|---|
| 1. | 11.04.2024 | Thursday | Eid-ul-Fitr |
| 2. | 13.04.2024 | Saturday | Baisakhi (Khalsa Sajjna Diwas Ji) |
| 3. | 29.04.2024 | Monday | Prakash Purab of Sri Guru Teg Bahadur Sahib Ji |
| 4. | 30.04.2024 | Tuesday | Praksh Purab of Sri Guru Arjan Dev Ji |
| 5. | 09.05.2024 | Thursday | Prakash Purab of Sri Guru Angad Dev Ji |
| 6. | 22.05.2024 | Wednesday | Prakash Purab of Sri Guru Amardas Ji |
| 7. | 10.06.2024 | Monday | Martyrdom Day of Sri Guru Arjan Dev Ji |
| 8. | 22.06.2024 | Saturday | Prakash Purab of Sri Guru Hargobind Sahib Ji |
| 9. | 29.07.2024 | Monday | Prakash Purab of Sri Guru Harkrishan Sahib Ji |
| 10. | 15.08.2024 | Thursday | Independence Day |
| 11. | 19.08.2024 | Monday | Raksha Bandhan |
| 12. | 26.08.2024 | Monday | Janamashtmi |
| 13. | 04.09.2024 | Wednesday | Prakash Purab of Sri Guru Granth Sahib Ji |
| 14. | 02.10.2024 | Wednesday | Gandhi Jayanti |
| 15. | 12.10.2024 | Saturday | Dussehra |
| 16. | 19.10.2024 | Saturday | Prakash Purab of Sri Guru Ram Dass Ji |
| 17. | 31.10.2024 | Thursday | Deepawali |
| 18. | 15.11.2024 | Friday | Prakash Purab of Sri Guru Nanak Dev Ji |
| 19. | 06.12.2024 | Friday | Martyrdom Day of Sri Guru Tegh Bahadur Sahib Ji |
| 20. | 25.12.2024 | Wednesday | Christmas |
| 21. | 27.12.2024 | Friday | Martyrdom Day of Chotte Sahibzade Ji |
| 22. | Date to be announced later | - | Prakash Purab of Sri Guru Gobind Singh Ji |
| 23. | 01.01.2025 | Wednesday | New Year Day |
| 24. | Date to be announced later | - | Maghi/Makar Sankranti |
| 25. | 26.01.2025 | Sunday | Republic Day |
| 26. | Date to be announced later | - | Prakash Purab of Sri Guru Har Rai Ji |
| 27. | Date to be announced later | - | Holi |

NOTE! YOU ARE A STEP BEHIND

Dear Parent pay more attention

Date

Untidy Uniform

Home-Work not Submitted

Punctuality

Didn't Bring text/note book

Didn't Sign Dry paper

Didn't Study Lessons

Spelling

Teacher Parents

